



Sugar Investment Trust

Ground Floor, NG Tower, Cybercity, Ebene

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CAREER OPPORTUNITIES

The Sugar Investment Trust (SIT) is a dynamic and fast-growing organization that has rapidly evolved from a company with activities essentially in the sugar sector to an autonomous establishment with a strong and well diversified portfolio of activities, including leisure activities, renewable energy and a proven record especially in the property development sector. Our focus is on providing quality service and achieving client satisfaction.

Sugar Investment Trust (SIT) hereby invites applications from suitable, dynamic and talented candidates for the following posts:

PROCUREMENT OFFICER (REF: PO/SIT/2022) (ON CONTRACT)	REGISTRY OFFICER (REF: RO/SIT/2022) (ON CONTRACT)
<p>1. GENERAL DESCRIPTION</p> <p>The job incumbent will:</p> <ul style="list-style-type: none">(i) report to the Chief Finance Officer.(ii) be responsible for the:<ul style="list-style-type: none">(a) procurement Section of the SIT Group;(b) setting up of a computerised system pertaining to the Procurement; and(c) implementation of an e-procurement system.	<p>1. GENERAL DESCRIPTION</p> <p>The job incumbent will:</p> <ul style="list-style-type: none">(i) report to the Team Leader Administration and Human Resource; and(ii) be responsible for the setting up and administration of a Registry for the SIT Group.
<p>2. QUALIFICATIONS</p> <p>Candidates should:</p> <ul style="list-style-type: none">(i) possess a degree or a diploma in Procurement and Supply Management or any other equivalent qualification acceptable to the Company; and(ii) have relevant working experience in similar position.	<p>2. QUALIFICATIONS</p> <p>Candidates should:</p> <ul style="list-style-type: none">(i) possess a degree or a diploma in Management or any other equivalent qualification acceptable to the Company; and(ii) have relevant working experience in similar position.
<p>3. PROFILE OF CANDIDATES</p> <p>Candidates should:</p> <ul style="list-style-type: none">(i) be fully conversant with:<ul style="list-style-type: none">(a) Public Procurement Act and Regulations, Guidelines and Procedures;(b) International Procurement; and(c) Contract Procedures.(ii) possess organising and analytical skills;(iii) have excellent communication and interpersonal skills;(iv) be able to work under pressure; handle multiple assignments; manage critical path and meet deadlines;(v) have a high degree of professional ethics, integrity and confidentiality;(vi) be proficient in MS Office and conversant with e-Procurement (e-PS) application.	<p>3. PROFILE OF CANDIDATES</p> <p>Candidates should:</p> <ul style="list-style-type: none">(i) possess excellent administrative, organising, communication and interpersonal skills;(ii) be able to work under pressure;(iii) have a high degree of professional ethics, integrity and confidentiality; and(iv) be proficient in MS Office.

Mode of Application:

Candidates should send their motivation letter duly accompanied by photocopies of their certificates/references and curriculum vitae by registered post not later than **Friday 11 February 2022 by 16.30 hrs to the Team Leader, Human Resource, Sugar Investment Trust, Ground Floor, NG Tower, Ebene or by e-mail on careers@sit.mu**. Envelopes should be marked with respective references on the top left corner.

Notes:

- The job description pertaining to the above posts can be viewed on our website (www.sit.mu);
- Shortlisted candidates may be requested to submit a Character Certificate;
- Salary in respect of the above-mentioned posts will be negotiable;
- Late applications will not be considered;
- Only the best candidates will be called for an interview; and
- SIT reserves the right not to make any appointment following this advertisement.

Management
28 January 2022